



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to J.N.T.U-GV, Vizianagaram)

NAAC "B++" Accredited Institute

Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram (Dist)-531162.

www.aietta.ac.in, principal@aietta.ac.in

AIET/PO/APAC-2023/01

Date: 01-07-2023

CIRCULAR

This is to inform all the staff members that Academic Planning and Advisory Committee will be meeting to discuss some important issues at 10.00 AM in the Principal's chamber on 03rd July 2023. All members are requested to attend the meeting without fail.

Agenda:

1. Preparation for the Academic Calendar 2023-2024
2. Research and Development Activity
3. Value Added Courses
4. Monitoring the progress of teaching and learning as per the prescribed syllabus.
5. Identifying the speakers and organizing guest lectures.
6. Initiate innovative practices in teaching and learning
7. Certificate Courses/Internship Courses
8. Electives as per CBCS
9. Training and Placements
10. FDPs/Workshops
11. Extra Curricular/Co-Curricular Activities
12. Sports/NSS Activities
13. Any other Issues

Copy to:

Dr.B.Murali Krishna
Dr.K.Raja Kumar

Dr M.V.Panduranga Rao
Dr P.Satyanarayana
Prof S.V.S.Nageswara Rao
Mr A.Arjuna Rao
Dr Gandhi Satyanarayana
Dr Avinash Ben
Mr V.S.Bhaskara Rao
Dr U.Ramu
Mr J R G Patnaik
Mr T.Jagannadham
Mr D.Koteswara Rao

Principal, Chair Person
Professor of EEE, IIT Kharagpur and Ex-Director IIT, Bhubaneswar
Professor-Dept of CSE, IIT Hyderabad
D.G.M- Vizag Steel Plant
University of Hyderabad
HOD-EEE, Vice Principal
HOD-CSE
HOD-MECH
HOD-ECE, Member Secretary
HOD-MBA
HOD-BS&H
Librarian
PD



Principal

Avanathi Institute of Engineering and Technology

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Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162



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Date: 05-07-2023

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic Planning and Advisory Committee meeting was held on 03rd July 2023 at 10AM in Principal's chamber.

The principal welcomed the staff and briefed on the above objective of the Academic Planning and Advisory Committee meeting. The principal started the deliberations by discussing the Academic issues and emphasized the need to concentrate on new University regulations.

Agenda Item-1:

- Preparation for the Academic of Calendar 2023-2024

Resolution:

- Dr. Gandhi Satyanarayana, IQAC Coordinator prepared the Academic calendar based on the calendar provided by the University and issued it to the Department Heads of the college.
- Department wise Academic calendars were prepared by the HoDs of every department based on the calendar issued by the Coordinator and submitted it to IQAC coordinator for approval.
- It was resolved to allot workload and prepare time table to the faculty as per the curriculum of the current semester based on the calendar prepared by the departments.

Agenda Item-2:

- Research and Development Activity

Resolution:

- Dr.B.Murali Krishna, the Principal advised every department to make it a practice of organizing industry oriented consultancy projects for upgrading the knowledge and skills of students and staff.
- He also informed the HoD's to promote research culture among staff members of the college. He further stated about the provision of research incentives to the faculty involved in Research and Development activities as per the Research Promotion Policy of the college in order to promote research culture and to encourage faculty to involve in research activities.
- Dr M.V.Panduranga Rao proposed setting up of a Research Center in the department of ECE and Mechanical Engineering so that the Doctorate faculty can be recognized as



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Research Guides by the university and can guide research scholars which may give way for enhancement of Research activities in the college. He also advised that in doing so, there is a lot of scope to improve the Research facilities in the college.

- Dr.K.Raja Kumar apprised the Doctorate faculty members to publish papers at least one paper per semester in High Indexed SCI free journals in reputed journals and informed the remaining faculty members also to publish at least one paper in a semester in Scopus / UGC Care Indexed journals.
- Prof S.V.S.Nageswara Rao advised the faculty members to attend at least one FDP organized by AICTE/ IIT/ NIT/ Universities and informed each and every faculty to enroll in NPTEL courses and to complete certification.

Agenda Item-3:

- Value Added Courses

Resolution:

- The members of the Committee have proposed that each department should include three value added courses not mentioned in the curriculum in addition to the regular courses to improve students' employability.

Agenda Item-4:

- Monitoring the progress of teaching and learning as per the prescribed syllabus

Resolution:

- Dr.B.Murali Krishna, Principal instructed that conduct Curriculum based monitoring tests from each unit to effectively understand.
- He also suggested track the students activity in real time and by formative assessment.

Agenda Item-5:

- Identifying the speakers and organizing guest lectures.

Resolution:

- Mr J R G Patnaik, HOD-BS&H suggested that every department should arrange at least two guest lecturers for the students in a semester.
- He also suggested each department has to identify and invite the well known speakers from IIT'S and NIT's to raise awareness among the faculty and students about the coming trends in their departments.

Agenda Item-6:

- Initiate innovative practices in teaching and learning



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Resolution:

- Dr Gandhi Satyanarayana HOD-CSE suggested that each faculty has to teach the students by innovative methods like Smart class room, Google Class room, Peer learning, Project-Based Learning.

Agenda Item-7:

- Certificate Courses/Internship Courses

Resolution:

- The members suggested that every student should complete at least two internships per year. One during summer vacation and the other during the semester break. It is also advised to undertake internships from MOU organizations or APSCHE.

Agenda Item-8:

- Electives as per CBCS

Resolution:

- Mr V.S.Bhaskara Rao ,HOD-ECE speaking about Choice Based Credit System apprised all the departments to give choice to the students to choose their Open electives. He also informed that the Professional electives are very useful for higher education and placement purposes and informed faculty members to encourage students in this direction.
- Dr.K.Raja Kumar, Professor Dept of EEE, IIT Kharagpur also emphasized on giving students the choice of selecting their own electives which would be useful for both higher education and industrial purposes.
- He also stressed the importance of choosing of open electives by students that would be useful in the IT sector as well as in higher education.

Agenda Item-9:

- Training and Placements

Resolution:

- The Principal, AIET and the members discussed and took a resolution and informed the faculty members to implement the following from the academic year:
- Students who cleared all the subjects and secured CGPA above 7 should enroll for Pega Academic Programme
- Students who cleared all subjects and obtained CGPA between 6 and 7 should enroll for Full Stack Training Programme



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- All the remaining students should attend CRT classes conducted by the college.
- The coordinator informed the faculty members to organize various activities in the form of Competitions, Guest lectures, Career guidance, Entrepreneurship programmes etc for the students to improve their knowledge, skills and keep them abreast with the changing demands of the companies.

Agenda Item-10:

- FDPs/Workshops

Resolution:

- Dr.K.Raja Kumar, Professor Dept of EEE, informed every department to organize at least two Faculty Development Programmes in every Semester on the latest topics and Research related topics.
- Mr A.Arjuna Rao,Vice Principal ,HOD-EEE emphasized the importance of arranging Training programmes for Non-teaching staff members in Ms Office, Ms Word and Excel which are very useful for drafting and preparing documents.
- He advised English Faculty members to train the non-teaching staff and junior faculty to compose official letters, e-mails, notices, circulars and on professional etiquette to suit the needs of their job and also the professional decorum of the institution.

Agenda Item-11:

- Extra Curricular/Co-Curricular Activities

Resolution:

- Dr P.Satyanarayana proposed to organize regular industrial visits for the students in reputed companies like BSNL, AMTZ,STEELPLANT, ONGC, NSTL,ISR,etc.

Agenda Item-12:

- Sports/NSS Activities

Resolution:

- Mr D.Koteswara Rao,PD proposed organizing Sports activities for the students and encourage the students to participate in competitions at the university, state or national level tournaments.
- He also informed the faculty members to conduct various Technical events and NSS activities like Hackathon, Technical Fests, Blood donation camps, Plantation drive, etc for the holistic development of the students.
- Further, he also advised faculty to encourage students to enroll in NPTEL activities for



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updating their skills and knowledge.

Agenda Item -13

- Any other Issues

Resolution:

- The IQAC coordinator instructed all the departments to maintain updated Stock registers, Maintenance Registers, Complaint Registers, etc of all the laboratories duly verified by the committee.
- It was also resolved after the discussion that all the departments should follow IQAC Audit Action Taken Report.

Attendance Sheet:

S.No	Name	Designation	Signature
1	Dr.B.Murali Krishna	Principal, Chair Person	
2	Dr.K.Raja Kumar	Professor, Dept of EEE, IIT, Kharagpur and Ex-Director IIT Bhubaneswar	Attended in online mode
3	Dr M.V.Panduranga Rao	Professor-Dept of CSE, IIT Hyderabad	Attended in online mode
4	Dr P.Satyanarayana	D.G.M- Vizag Steel Plant	Attended in online mode
5	Prof S.V.S.Nageswara Rao	University of Hyderabad	Attended in online mode
7	Mr A.Arjuna Rao	Vice Principal,HOD-EEE	
8	Dr Gandhi Satyanarayana	HOD-CSE	
9	Dr Avinash Ben	HOD-MECH	
10	Mr V.S.Bhaskara Rao	HOD-ECE,	
11	Dr U.Ramu	HOD-MBA	
12	Mr J R G Patnaik	HOD-BS&H	
13	Mr. T.Jagannadham	Librarian	
14	Mr. D.Koteswara Rao	PD	

Member Secretary



Principal
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AIET/PO/APAC-2022/01

Date: 22-06-2022

CIRCULAR

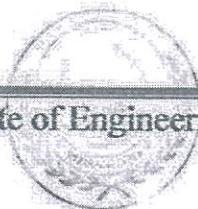
This is to inform all the staff members that Academic Planning and Advisory Committee will be meeting to discuss some important issues at 10.00 AM in the Principal's chamber on 23rd June 2022. All members are requested to attend the meeting without fail.

Agenda:

1. Preparation for the Academic Calendar 2022-2023
2. Research and Development Activity
3. Value Added Courses
4. Certificate Courses/Internship Courses
5. Electives as per CBCS
6. Training and Placements
7. FDPs/Workshops
8. Extra Curricular/Co-Curricular Activities
9. Sports/NSS Activities
10. Any other Issues

Copy to:

Dr A.Chandra sekhar	Principal
Dr.K.Raja Kumar	Professor of EEE, IIT Kharagpur and Ex-Director IIT, Bhuvneswar
Dr M.V.Panduranga Rao	Professor-Dept of CSE, IIT Hyderabad
Dr P.Satyanarayana	D.G.M- Vizag Steel Plant
Prof S.V.S.Nageswara Rao	CASEST
Dr Gandhi Satyanarayana	HOD-CSE
Mr A.Arjuna Rao	HOD-EEE
Mr V.S.Bhaskara Rao	HOD-ECE
Dr Avinash Ben	HOD-MECH
Mr J R G Patnaik	HOD-BS&H
Mr. U.Ramu	HOD-MBA
Mr T.Jagannadham	Librarian
Mr D.Koteswara Rao	PD



Principal

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Date: 24-06-2022

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic Planning and Advisory Committee meeting was held on 23rd June 2022 at 10AM in Principal's chamber.

The principal welcomed the staff and briefed on the above objective of the Academic Planning and Advisory Committee meeting. The principal started the deliberations by discussing the Academic issues and emphasized the need to concentrate on new University regulations.

Agenda Item-1:

- Preparation for the Academic of calendar 2022-2023

Resolution:

- Dr. Gandhi Satyanarayana, IQAC Coordinator prepared the Academic calendar based on the calendar provided by the University and issued it to the Department Heads of the college.
- Department wise Academic calendars were prepared by the HoDs of every department based on the calendar issued by the Coordinator and submitted it to IQAC coordinator for approval.
- It was resolved to allot workload and prepare time table to the faculty as per the curriculum of the current semester based on the calendar prepared by the departments.
- HOD-CSE instructed the Librarian to purchase books for the recently started programs AI&ML and Data Science branches and make it available for students and staff members.

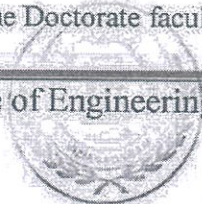
Agenda Item-2:

- Research and Development Activity

Resolution:

- Dr M.V.Panduranga Rao proposed setting up of a Research Center in the department of CSE and Mechanical Engineering so that the Doctorate faculty can be recognized as Research Guides by the university and can guide research scholars which may give way for enhancement of Research activities in the college.
- He also advised that in doing so, there is a lot of scope to improve the Research facilities in the college.
- Dr.K.Raja Kumar apprised the Doctorate faculty members to publish papers at least one

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paper per semester in High Indexed SCI free journals in reputed journals and informed the remaining faculty members also to publish at least one paper in a semester in Scopus / UGC Care Indexed journals.

- Prof S.V.S.Nageswara Rao, advised the faculty members to attend at least one FDP organized by AICTE/ IIT/ NIT/ Universities and informed each and every faculty to enroll in NPTEL courses and to complete certification.
- Dr P.Satyanarayana, D.G.M, Vizag Steel Plant, advised every department to make it a practice of organizing industry oriented consultancy projects for upgrading the knowledge and skills of students and staff.
- Dr A.Chandra Sekhar, the Principal, informed the HoDs to promote research culture among staff members of the college. He further stated about the provision of research incentives to the faculty involved in Research and Development activities as per the Research Promotion Policy of the college in order to promote research culture and to encourage faculty to involve in research activities.

Agenda Item-3:

- Value Added Courses

Resolution:

- The members of the Committee have proposed that each department should include three value added courses not mentioned in the curriculum in addition to the regular courses to improve students' employability.

Agenda Item-4:

- Certificate Courses/Internship Courses

Resolution:

- The members suggested that every student should complete at least two internships per year. One during summer vacation and the other during the semester break. It is also advised to undertake internships from MOU organizations or APSCHE.

Agenda Item-5:

- Electives as per CBCS

Resolution:

- Dr M.V.Panduranga Rao, Professor Dept of CSE, speaking about Choice Based Credit System apprised all the departments to give choice to the students to choose their Open electives. He also informed that the Professional electives are very useful for higher



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education and placement purposes and informed faculty members to encourage students in this direction.

- Prof S.V.S.Nageswara Rao, University of Hyderabad also emphasized on giving students the choice of selecting their own electives which would be useful for both higher education and industrial purposes.
- Dr.K.Raja Kumar, Professor Dept of EEE, IIT Kharagpur also stressed the importance of choosing of open electives by students that would be useful in the IT sector as well as in higher education.

Agenda Item-6:

- Training and Placements

Resolution:

- The Principal, AIET and the members discussed and took a resolution and informed the faculty members to implement the following from the academic year:
- Students who cleared all the subjects and secured CGPA above 7 should enroll for Pega Academic Programme
- Students who cleared all subjects and obtained CGPA between 6 and 7 should enroll for Full Stack Training Programme
- All the remaining students should attend CRT classed conducted by the college.
- The coordinator informed the faculty members to organize various activities in the form of Competitions, Guest lectures, Career guidance, Entrepreneurship programmes etc for the students to improve their knowledge, skills and keep them abreast with the changing demands of the companies.

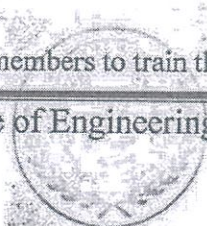
Agenda Item-7:

- FDPs/Workshops

Resolution:

- Dr.K.Raja Kumar, Professor Dept of EEE, informed every department to organize at least two Faculty Development Programmes in every Semester on the latest topics and Research related topics.
- He emphasized the importance of arranging Training programmes for Non-teaching staff members in Ms Office, Ms Word and Excel which are very useful for drafting and preparing documents.
- He advised English Faculty members to train the non-teaching staff and junior faculty to

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compose official letters, e-mails, notices, circulars and on professional etiquette to suit the needs of their job and also the professional decorum of the institution.

Agenda Item-8:

- Extra Curricular/Co-Curricular Activities

Resolution:

- Dr P.Satyanarayana,D.G.M, Vizag Steel Plant proposed to organize regular industrial visits for the students in reputed companies like BSNL, AMTZ,STEELPLANT, ONGC, NSTL,ISR,etc.
- To gain hands on experience about the working of men and machinery in different companies.
- Dr.K.Raja Kumar, Professor Dept of EEE, suggested that every department should arrange at least two guest lecturers for the students in a semester.
- Dr M.V.Panduranga Rao, Professor Dept of CSE apprised the faculty members to gain membership in Professional bodies like Institution of Engineers, etc

Agenda Item-9:

- Sports/NSS Activities

Resolution:

- Mr D.Koteswara Rao,PD proposed organizing Sports activities for the students and encourage the students to participate in competitions at the university, state or national level tournaments.
- He also informed the faculty members to conduct various Technical events and NSS activities like Hackathon, Technical Fests, Blood donation camps, Plantation drive, etc for the holistic development of the students.
- Further, he also advised faculty to encourage students to enroll in NPTEL activities for updating their skills and knowledge.

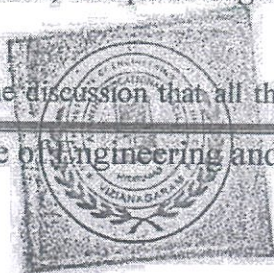
Agenda Item -10

- Any other Issues

Resolution:

- The IQAC coordinator instructed all the departments to maintain updated Stock registers, Maintenance Registers, Complaint Registers, etc of all the laboratories duly verified by the committee.
- It was also resolved after the discussion that all the departments should follow IQAC

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Audit Action Taken Report.

- The IQAC Coordinator informed the entire faculty to submit the AQARs for the Academic year 2022-2023. He further instructed in the preparation of SSR for submission to NAAC in order to achieve High grade in NAAC Accreditation

Attendance Sheet:

S.No	Name	Designation	Signature
1	Dr.A.Chandra Sekhar	Principal	
2	Dr.K.Raja Kumar	Professor, Dept of EEE, IIT, Kharagpur and Ex-Director IIT Bhubaneswar	Attended in online Mode
3	Dr. M.V.Panduranga Rao	Professor Dept of CSE, IIT, Hyderabad	Attended in online Mode
4	Dr. P.Satyanarayana	D.G.M Vizag Steel Plant	Attended in online Mode
5	Prof. S.V.S.Nageswara Rao	Professor University of Hyderabad	Attended in online Mode
6	Dr. Gandhi Satyanarayana	HOD-CSE	
7	Mr A.Arjuna Rao	HOD-EEE	
8	Mr V.S.Bhaskara Rao	HOD-ECE	
9	Dr. Avinash Ben	HOD-MECH	
10	Mr. J R G Patnaik	HOD-BS&H	
11	Mr.U.Ramu	HOD-MBA	
12	Mr. T.Jagannadham	Librarian	
13	Mr. D.Koteswara Rao	PD	

Principal
PRINCIPAL

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AIET/PO/APAC-2021/01

Date:22-07-2021

CIRCULAR

This is to inform all the staff members that Academic planning and Advisory committee will be meeting to discuss some important issues at 10.00AM on 23rd July 2021. All members are requested to attend the meeting without fail.

VENUE: Principal's Chamber.

Copy to:

Dr S.N.V Ganesh

Dr.Allam Apparao

Dr.K.Raja Kumar

Dr G.Satyanarayana

Mr A.Arjuna Rao

Mr V.S.Bhaskara Rao

Dr Avinash Ben

Mr J R G Patnaik

Dr V.Sai Prasanth

Principal

Former Vice Chancellor

Ex-Director IIT Bhubaneswar

HOD-CSE

HOD-EEE

HOD-ECE

HOD-MECH

HOD-BS&H

HOD-MBA

PRINCIPAL
PRINCIPAL

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Bhogapuram (M),
Vizianagaram (Dist.)-531162



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Date: 24-07-2021

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic planning and advisory committee meeting was held on 23rd July 2021 at 10AM in principal's chamber.

The following members were present.

S.No	Name	Designation	Category
1	Dr S.N.V Ganesh	Principal	Chairman
2	Dr.Allam Apparao	Professor	Former Vice Chancellor
3	Dr.K.Raja Kumar	Professor	Ex-Director IIT Bhubaneswar
4	Dr A.Chandra Sekhar	Director	Member
5	Dr G.Satyanarayana	HOD-CSE	Member
6	Mr A.Arjuna Rao	HOD-EEE	Member
7	Mr V.S.Bhaskara Rao	HOD-ECE	Member
8	Dr Avinash Ben	HOD-MECH	Member
9	Mr J R G Patnaik	HOD-BS&H	Member
10	Dr V.Sai Prasanth	HOD-MBA	Member

The principal welcomed the staff and briefed on the above objective of the Academic planning and Advisory committee meeting. The principal started the deliberations by discussing the Academic issues and emphasized the need to concentrate on new university regulations.

1. Dr.Allam Apparao garu and Dr.Raja Kumar garu participated in Institute Academic Planning & Advisory Committee Meeting through Online mode and given their suggestions to improve the students academic performance
2. HOD-ECE suggested to identify core companies of each branch and approach the companies for on line campus drives.
3. The members expressed the opinion that that there is a need to start a students chapter in college on the lines of IEEE,CMSI and ISTE.
4. Dr Avinash Ben,HOD-Mech Suggested that an awareness programme on Bloom's Taxonomy should be conducted to the faculty members through IQAC.



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5. Mr A.Arjuna Rao,HOD-EEE assured his support in conducting guest lectures on latest trends in Electrical and Electronics Engineering domains
6. Mr A.Arjuna Rao,HOD-EEE suggested to divide coordinators for Institute level and department level
7. He proposed organizing an Internationals conference on Electrical, Electronics and Signal Processing Applications with Scopus Indexed Publication during Dec 2021.
8. Mr V.S.Bhaskara Rao ,Hod-ECE suggested setting up and conducting interdisciplinary "Engineering Exploration Lab experiments using Tinker CAD and hardware like Arduino and MSP430 developments kits.
9. He Suggested motivating students towards the pursuit of online certification courses in latest technologies from Stanford University , Coursera , Udemy, NPTEL etc.
10. It is proposed to prepare institute academic calendar with proposed training extension activities in line with JNTUK Academic calendar.
11. There is a proposal mooted by Mr A.Arjuna Rao, HOD-EEE to identify social work projects which can be implemented in adopted villages as part of the Unnat Bharat Abhiyan Scheme.
12. There is a proposal to conduct add-on courses for curriculum enrichment and to improve placements.
13. The proposal to invite the Alumni students who were placed in reputed companies(Amazon, Accenture, TCS etc) to deliver talks to inspire present final year students was mooted by the, Dr G.Satyanarayana,HOD-CSE.
14. A proposal to start student activities in War Robots Lab for improving programming and analytical skills among students was put forth by Dr Avinash Ben HOD-MECH.
15. There was a proposal by the placement officer to improve training in latest tools such as Hacker Earth, Hacker Rank etc., for product development companies.
16. HOD-CSE put forth a proposal to organize a National Level Conference on latest Technologies in collaboration with CSE Department.
17. HOD-CSE also proposed organizing a FDP on "Machine Learning and Deep Learning using Python" in association with E&ICT Academy , NIT Tadepalligudem.
18. HOD-ECE suggested organizing a National Level students symposium through online mode.



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-
19. HOD-MBA suggested applying for 12(f) registration for obtaining UGC funds.
 20. HOD-B&SH proposed conducting a National level conference on the "Present Trends in English Language Teaching".

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Meeting Attendance of Academic Planning and Advisory Committee Academic Year 2021-22

A meeting of The Academic Planning & Advisory committee was held in Principal's Chamber at 10.00 AM on 23rd July 2021.

MEMBERS PRESENT:

Dr S.N.V Ganesh	Principal	
Dr.Allam Apparao	Former Vice Chancellor	Attended in Online mode
Dr.K.Raja Kumar	Ex-Director IIT Bhubaneswar	Attended in Online mode
Dr G.Satyanarayana	HOD-CSE	
Mr A.Arjuna Rao	HOD-EEE	
Mr V.S.Bhaskara Rao	HOD-ECE	
Dr Avinash Ben	HOD-MECH	
Mr J R G Patnaik	HOD-BS&H	
Dr V.Sai Prasanth	HOD-MBA	



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AIET/PO/APAC-2020/01

Date:19-10-2020

CIRCULAR

This is to inform all the staff members that Academic planning and Advisory committee will be meeting to discuss some important issues at 10.00AM on 21st October 2020. All members are requested to attend the meeting without fail.

VENUE: Principal's Chamber.

Copy to:

Dr S.N.V Ganesh

Dr.Allam Apparao

Dr K Raja Kumar

Dr A.Chandra sekhar

Mr A.Arjuna Rao

Mr V.S.Bhaskara Rao

Ms M.L.Sramika

Mr J R G Patnaik

Dr V.Sai Prasanth

Principal

Former Vice Chancellor

Ex-Director IIT Bhubaneswar

HOD-CSE

HOD-EEE

HOD-ECE

HOD-MECH

HOD-BS&H

HOD-MBA

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Date: 22-10-2020

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic planning and advisory committee meeting was held on 21st oct 2020 at 10AM in principle's chamber.

The following members were present.

S.No	Name	Designation	Category
1	Dr S.N.V Ganesh	Principal	Chairman
2	Dr.Allam Apparao	Professor	Former Vice Chancellor
3	Dr.K.Raja Kumar	Professor	Ex-Director IIT Bhubaneswar
4	Dr A.Chandra Sekhar	HOD-CSE	Member
5	Mr A.Arjuna Rao	HOD-EEE	Member
6	Mr V.S.Bhaskara Rao	HOD-ECE	Member
7	Ms M.L.Sramika	HOD-MECH	Member
8	Mr J R G Patnaik	HOD-BS&H	Member
9	Dr V.Sai Prasanth	HOD-MBA	Member

The principal welcomed the staff and briefed on the above objective of the Academic planning and Advisory committee meeting. The principal started the deliberations by discussing the Academic issues and emphasized the need to concentrate on new university regulations.

1. Dr.Allam Apparao garu and Dr.Raja Kumar garu participated in Institute Academic Planning & Advisory Committee Meeting through Online mode and given their suggestions to improve the students academic performance
2. The members expressed the opinion that that there is a need to start a students chapter in college on the lines of IEEE,CMSI and ISTE.
3. Ms M.L.Sramika,HOD-Mech Suggested that an awareness programme on Bloom's Taxonomy should be conducted to the faculty members through IQAC.
4. Mr A.Arjuna Rao,HOD-EEE assured his support in conducting guest lectures on latest trends in Electrical and Electronics Engineering domains
5. He proposed organizing an Internationals conference on Electrical, Electronics and Signal Processing Applications with Scopus Indexed Publication during Dec 2020.



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6. Mr V.S.Bhaskara Rao ,Hod-ECE suggested setting up and conducting interdisciplinary "Engineering Exploration Lab experiments using Tinker CAD and hardware like Arduino and MSP430 developments kits.
7. He Suggested motivating students towards the pursuit of online certification courses in latest technologies from Stanford University , Coursera , Udemy, NPTEL etc.
8. It is proposed to prepare institute academic calendar with proposed training extension activities in line with JNTUK Academic calendar. •
9. There is a proposal mooted by Mr A.Arjuna Rao, HOD-EEE to identify social work projects which can be implemented in adopted villages as part of the Unnat Bharat Abhiyan Scheme.
10. There is a proposal to conduct add-on courses for curriculum enrichment and to improve placements.
11. The proposal to invite the Alumni students who were placed in reputed companies(Amazon, Accenture, TCS etc) to deliver talks to inspire present final year students was mooted by the Dr A.Chandra Sekhar, HOD-CSE.
12. A proposal to start student activities in War Robots Lab for improving programming and analytical skills among students was put forth by Dr Avinash Ben HOD-MECH.
13. There was a proposal by the placement officer to improve training in latest tools such as Hacker Earth, Hacker Rank etc., for product development companies.
14. HOD-CSE put forth a proposal to organize a National Level Conference on latest Technologies in collaboration with CSE Department.
15. HOD-CSE also proposed organizing a FDP on "Machine Learning and Deep Learning using Python" in association with E&ICT Academy , NIT Tadepalligudem.
16. HOD-ECE suggested organizing a National Level students symposium through online mode.
17. HOD-MBA suggested applying for 12(f) registration for obtaining UGC funds.
18. HOD-B&SH proposed conducting a National level conference on the "Present Trends in English Language Teaching".


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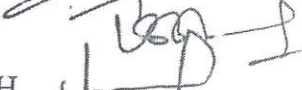
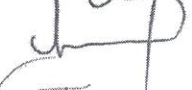


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Meeting Attendance of Academic Planning and Advisory Committee

Academic Year 2020-21

A meeting of The Academic Planning & Advisory committee was held in Principal's Chamber at 10.00 AM on 21ST OCTOBER 2020.

MEMBERS PRESENT:

Dr S.N.V Ganesh	Principal		
Dr.Allam Apparao	Former Vice Chancellor		Attended in Online mode
Dr.K.Raja Kumar	Ex-Director IIT Bhubaneswar		Attended in Online mode
Dr A.Chandra Sekhar	HOD-CSE		
Mr A.Arjuna Rao	HOD-EEE		
Mr V.S.Bhaskara Rao	HOD ECE		
Ms M.L.Sramika	HOD-MECH		
Mr J R G Patnaik	HOD-BS&H		
Dr V.Sai Prasanth	HOD-MBA		



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AIET/PO/APAC-2019/01

Date: 25-05-2019

CIRCULAR

This is to inform all the staff members that Academic planning and Advisory committee will be meeting to discuss some important issues at 10.00AM on 28th May2019. All members are requested to attend the meeting without fail.

Agenda:

1. Value Added Courses
2. Research work for faculty
3. Identify the Core companies for online campus drives
4. Necessities of Seminars and Guest lectures
5. FDPs/Workshops
6. Online certification courses
7. CRT Training program
8. Redesign Web Portal
9. Sports activities.

Copy to:

Dr S.N.V Ganesh

Dr M.V.Panduranga Rao

Dr P.Satyanarayana

Dr M.Mutyala Naidu

Prof S.V.S.Nageswara Rao

Dr A.Chandra sekhar

Mr A.Arjuna Rao

Mr V.S.Bhaskara Rao

Ms M. Lakshmi Sramika

Mr R.Venkatesh

Mr J R G Patnaik

Principal

Professor-Dept of CSE, IIT Hyderabad

D.G.M- Vizag Steel Plant

Vice-Chancellor, Adi Kavi Nannaya University

Rajamahendravaram

CASEST

HOD-CSE

HOD-EEE

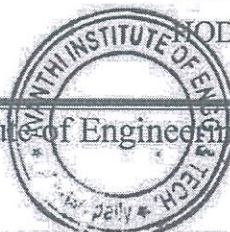
HOD-ECE

HOD-MECH

HOD-CIVIL

HOD-BS&H

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Dr V.Sai Prasanth


HOD-MBA

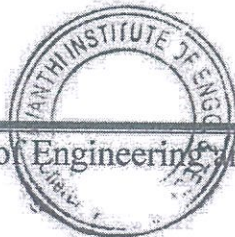
Mr T.jagannadham

Librarian

Mr K.Chandra Sekhar

PD


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Date: 03-06-2019

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic planning and advisory committee meeting was held on 28th may 2019 at 10AM in principal's chamber.

The following members were present.

S.No	Name	Designation	Category
1	Dr S.N.V Ganesh	Principal	Chairman
2	Dr M.V.Panduranga Rao	Professor- Dept of CSE, IIT Hyderabad	Member
3	Dr P.Satyanarayana	D.G.M- Vizag Steel Plant	Member
4	Dr M.Mutyala Naidu	Vice-Chancellor, Adi Kavi Nannaya University	Member
5	Dr A.Chandra Sekhar	HOD-CSE	Member
6	Mr A.Arjuna Rao	HOD-EEE	Member
7	Mr V.S.Bhaskara Rao	HOD-ECE	Member
8	Ms M. Lakshmi Sramika	HOD-MECH	Member
9	Mr R.Venkatesh	HOD-CIVIL	Member
10	Mr J R G Patnaik	HOD-BS&H	Member
11	Dr V.Sai Prasanth	HOD-MBA	Member
12	Mr T.jagannadham	Librarian	Member
13	Mr K.Chandra Sekhar	PD	Member

The principal welcomed the staff and briefed on the above objective of the Academic planning and Advisory committee meeting. The principal started the deliberations by discussing the Academic issues and emphasized the need to concentrate on new university regulations.

Agenda Item-1:

- Value Added Courses

Resolution:

- Dr M.V.Panduranga Rao garu and Dr M.Mutyala Naidu garu participated in Institute Academic Planning & Advisory Committee Meeting and given their suggestions to improve the students academic performance
- Dr M V Panduranga Rao garu suggested to plan for value added training programs to all II, III

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and IV year students that should not be in curriculum.

Agenda Item-2:

- Research work for faculty

Resolution:

- The Principal advised every department to make it a practice of organizing industry oriented consultancy projects for upgrading the knowledge and skills of students and staff.
- He also informed the HOD's to promote research culture among staff members of the college by sending articles to free journals.

Agenda Item-3:

- Identify the Core companies for online campus drives

Resolution:

- Mr V S Bhaskara Rao, HOD-ECE suggested to identify core companies of each branch and approach the companies for on line campus drives.
- He Proposed the Students who cleared all the subjects and secured CGPA above 7 should enroll for Pega Academic Programme to improve their knowledge, skills and keep them abreast with the changing demands of the companies.

Agenda Item-4:

- Necessities of Seminars and Guest lectures

Resolution:

- Mr A.Arjuna Rao, HOD-EEE expressed the necessities of seminars and guest lectures by eminent personalities from industries to improve industry – institute interaction

Agenda Item-5:

- FDPs/Workshops

Resolution:

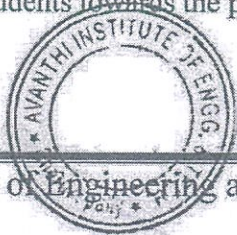
- Ms M. Lakshmi Sramika, HOD-MECH proposed to organize a workshop on Simulation with Ansys for upcoming final year students.

Agenda Item-6:

- Online certification courses

Resolution:

- HOD-CIVIL Suggested motivating students towards the pursuit of online certification courses in latest technologies from NPTEL.





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Agenda Item-7:

- CRT Training program

Resolution:

- Training and Placement Officer suggested to arrange CRT training program for III year students immediately after university exams so that summer vacation can be utilized effectively.
- It will help them to give self confidence among students while facing interviews.

Agenda Item-8:

- Redesign Web Portal

Resolution:

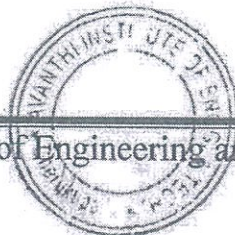
- HOD-BS&H suggested re-designing web portal with core elements and other department HODs requested to prepare data accordingly.

Agenda Item-9:

- Sports activities

Resolution:

- Mr K.Chandra Sekhar, PD proposed organizing Sports activities for the students and encourage the students to participate in competitions at the university, state or national level tournaments





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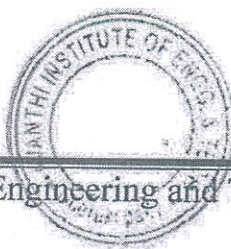
Meeting Attendance of Academic Planning and Advisory Committee

Academic Year 2019-20

A meeting of The Academic Planning & Advisory committee was held in Principal's Chamber at 10.00 AM on 28th May 2019.

MEMBERS PRESENT:

S.No	Name	Designation	Signature
1.	Dr S.N.V Ganesh	Principal	
2.	Dr M.V.Panduranga Rao	Professor-Dept of CSE, IIT Hyderabad	Attended in online mode
3.	Dr P.Satyanarayana	D.G.M- Vizag Steel Plant	Attended in online mode
4.	Dr M.Mutyala Naidu	Vice-Chancellor, Adi Kavi Nannaya University	Attended in online mode
5.	Dr A.Chandra Sekhar	HOD-CSE	
6.	Mr A.Arjuna Rao	HOD-EEE	
7.	Mr V.S.Bhaskara Rao	HOD-ECE	
8.	Ms M. Lakshmi Sramika	HOD-MECH	
9.	Mr R.Venkatesh	HOD-CIVIL	R.Venkatesh
10.	Mr J R G Patnaik	HOD-BS&H	
11.	Dr V.Sai Prasanth	HOD-MBA	V.Sai Prasanth
12.	Mr T.jagannadham	Librarian	
13.	Mr K.Chandra Sekhar	PD	



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AIET/PO/APAC-2018/01

Date:28-05-2018

CIRCULAR

This is to inform all the staff members that Academic planning and Advisory committee will be meeting to discuss some important issues at 10.00AM on 30th May2018. All members are requested to attend the meeting without fail.

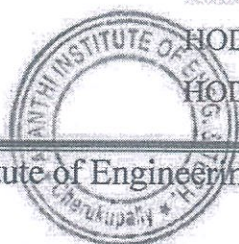
Agenda:

1. Avensis college youth fest
2. MOU's with industries
3. Summer internship program and Certification program.
4. Guest lectures
5. Anti Ragging committee
6. Department requirements
7. Invite the Alumni students
8. Internal academic audits.
9. Industrial visits
- 10.Feedback form from the students in view of NAAC

Copy to:

Dr S.N.V Ganesh	Principal
Dr M.V.Panduranga Rao	Professor-Dept of CSE, IIT Hyderabad
Dr P.Satyanarayana	D.G.M- Vizag Steel Plant
Dr M.Mutyala Naidu	Vice-Chancellor, Adi Kavi Nannaya University Rajamahendravaram
Prof S.V.S.Nageswara Rao	CASEST
Dr A.Chandra sekhar	HOD-CSE
Mr A.Arjuna Rao	HOD-EEE
Mr V.S.Bhaskara Rao	HOD-ECE
Ms M.Lakshmi Sramika	HOD-MECH
Mr R.Venkatesh	HOD-CIVIL
Mr J R G Patnaik	HOD-BS&H

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Dr V.Sai Prasanth

HOD-MBA

Mr T.jagannadham

Librarian

Mr K.Chandra Sekhar

PD



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Date: 02-06-2018

MINUTES OF THE ACADEMIC PLANNING & ADVISORY COMMITTEE

The Academic planning and advisory committee meeting was held on 30th may 2018 at 10AM in principal's chamber.

The following members were present.

S.No	Name	Designation	Category
1	Dr S.N.V Ganesh	Principal	Chairman
2	Dr M.V.Panduranga Rao	Professor- Dept of CSE, IIT Hyderabad	Member
3	Dr P.Satyanarayana	D.G.M- Vizag Steel Plant	Member
4	Dr M.Mutyala Naidu	Vice-Chancellor, Adi Kavi Namaya University	Member
5	Dr A.Chandra Sekhar	HOD-CSE	Member
6	Mr A.Arjuna Rao	HOD-EEE	Member
7	Mr V.S.Bhaskara Rao	HOD-ECE	Member
8	Ms M.Lakshmi Sramika	HOD-MECH	Member
9	Mr R.Venkatesh	HOD-CIVIL	Member
10	Mr J R G Patnaik	HOD-BS&H	Member
11	Dr V.Sai Prasanth	HOD-MBA	Member
12	Mr T.jagannadham	Librarian	Member
13	Mr K.Chandra Sekhar	PD	Member

The principal welcomed the staff and briefed the above objectives of the Academic planning and Advisory committee meeting. The principal started the deliberations by discussing the Academic issues and concentrate more on new university new regulations.

Dr M.V.Panduranga Rao garu and Dr M.Mutyala Naidu garu participated in Institute Academic Planning & Advisory Committee Meeting and given their suggestions to improve the students academic performance

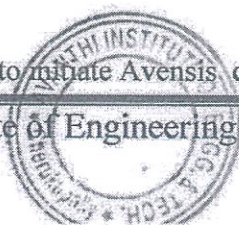
Agenda Item-1:

- Avensis college youth fest

Resolution:

- The Committee members expressed to initiate Avensis college youth fest conducted by college.

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Agenda Item-2:

- MOU's with industries

Resolution:

- Principal suggested that there is a need to improve the MOU's with industries and JNTUK to improve the placements.

Agenda Item-3:

- Summer internship program and Certification program.

Resolution:

- Committee advised to procure NAAC files and suggested to distribute among all departments .
- HOD-CSE suggested all HODs to motivate the students for summer internship program and certification program.

Agenda Item-4:

- Guest lectures

Resolution:

- Mr A.Arjuna Rao, HOD-EEE assured his support in conducting guest lectures on latest trends in Electrical and Electronics Engineering domains

Agenda Item-5:

- Anti Ragging committee

Resolution:

- Principal also suggested to form Anti Ragging committee for the year 2018-2019 under the chairmanship of HOD-EEE.

Agenda Item-6:

- Department requirements

Resolution:

- HOD-ECE suggested to arrange department requirements like LCD Projectors, Screens and PAS etc..

Agenda Item-7:

- Invite the Alumni students

Resolution:

- The proposal to invite the Alumni students who were placed in reputed companies like(Amazon, Accenture, TCS etc) to deliver talks to inspire present final year students was mooted by the, Dr A.Chandra Sekhar, HOD-CSE.



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Agenda Item-8:

- Internal academic audits.

Resolution:

- HOD-BS&H suggested to have internal academic audits for academic development and also suggested to replace some class room boards for next academic year.

Agenda Item-9:

- Industrial visits

Resolution:

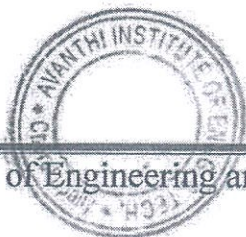
- HOD-EEE assured for Industrial visits for EEE students to NTPC, Port Solar power Plant, Kalapaka 400kv Substation and Suggested Other HODs to arrange Field Trips to students

Agenda Item-10:

- Feedback form from the students in view of NAAC

Resolution:

- HOD-MBA suggested to take feedback from students in view of NAAC.





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Meeting Attendance of Academic Planning and Advisory Committee Academic Year 2018-19

A meeting of The Academic Planning & Advisory committee was held in Principal's Chamber at
10.00 AM on 30th May 2018.

MEMBERS PRESENT:

S.No	Name	Designation	Signature
1.	Dr S.N.V Ganesh	Principal	
2.	Dr M.V.Panduranga Rao	Professor-Dept of CSE, IIT Hyderabad	Attended in online mode
3.	Dr P.Satyanarayana	D.G.M- Vizag Steel Plant	Attended in online mode
4.	Dr M.Mutyala Naidu	Vice-Chancellor, Adi Kavi Nannaya University	Attended in online mode
5.	Dr A.Chandra Sekhar	HOD-CSE	
6.	Mr A.Arjuna Rao	HOD-EEE	
7.	Mr V.S.Bhaskara Rao	HOD-ECE	
8.	Ms M.Lakshmi Sramika	HOD-MECH	
9.	Mr R.Venkatesh	HOD-CIVIL	
10.	Mr J R G Patnaik	HOD-BS&H	
11.	Dr V.Sai Prasanth	HOD-MBA	
12.	Mr T.jagannadham	Librarian	
13.	Mr K.Chandra Sekhar	PD	

